

CAREGIVERS PORTAL LOGIN TUTORIAL

Are you having trouble in accessing your account to the **Caregivers Portal** on *Helping Solution LLC* website? Within this tutorial we will show you on just how to go about doing that in the following 3 steps. **[TIP]** It's best to read threw all the steps first, then to proceed.

STEP 1

Make sure you have the following information ready:

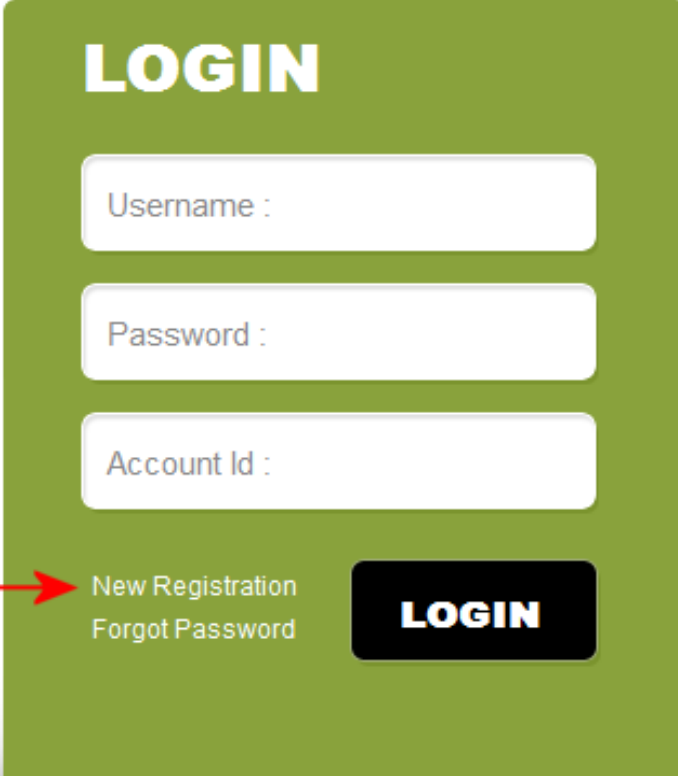
- **Caregiver Id #** (*this is provided by Helping Solution LLC*)
- **Email or Phone Number**
- **Account Id # - 33210** (*this is Helping Solution LLC company id number*)

STEP 2

Proceed to the **Caregivers Portal** link on our website:

http://www.helpingsolution.com/caregivers_portal.html

Now you will see a greenish box that says **LOGIN**, however you can't quite login yet since you don't have a password. So click on the link that says **NEW REGISTRATION...**



LOGIN

Username :

Password :

Account Id :

[New Registration](#)
[Forgot Password](#)

LOGIN

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Once you click on *New Registration* link, you will then get a pop-up box looking like this....

CAREGIVER INFORMATION

Caregiver Id :*	<input type="text"/>	Account Id :*	<input type="text"/>
Authenticate By :	<input checked="" type="radio"/> Email <input type="radio"/> Contact Number	Email : *	<input type="text"/>
<input type="button" value="Submit"/>		<input type="button" value="Clear"/>	

Enter in **YOUR CAREGIVER ID #, ACCOUNT ID # 33210**

Select either *Email* or *Contact Number* (this information should already have been put into the system)

If you select EMAIL, then enter in **YOUR EMAIL**.... Or.... if you select Contact Number enter in **YOUR CONTACT NUMBER**

Then click the **SUBMIT BUTTON**

STEP 3

After you click on the submit button you will then see all your contact information listed.

Caregiver Details

First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Gender :	<input type="text"/>	Marital Status :	<input type="text"/>
Address1 :	<input type="text"/>	Address2 :	<input type="text"/>
City:	<input type="text"/>	State:	<input type="text"/>
Country:	<input type="text"/>	Zip Code :	<input type="text"/>

This would be a good opportunity to make sure the system administrators filled in all your information correctly. If your information is not correct, please email us at info@helpingsolution.com / **subject: My Caregivers Personal Info is Incorrect.**

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Next you will see where you can create your **PASSWORD** to login to the **Caregivers Portal** on *Helping Solution LLC* website.

Login Details

Password :* Confirm Password:*

Your **PASSWORD** must be at least **8 characters long**. (*Password can contain Letters & Numbers*)

Next, you will see a disclaimer...

Disclaimer

* I agree to the [Terms of Service](#)

* By selecting this, I agree to the [HIPAA Compliance Associate Agreement](#) as a covered entity storing Patient Health Information (PHI) data on ADLware. By accepting the Business Associate Agreement, I unequivocally confirm that I will not store any PHI data on my computer and PHI data will only be used to perform job functions only as assigned by agency.

Just put in a check mark next to these two questions... and then just click on **SUBMIT** button.

THAT'S IT YOU'RE DONE!

Now you will be able to Login to the Caregivers Portal, since you just now created your password.

[IMPORTANT]

Username: CAREGIVER ID #.

LOGIN

Username : **Caregiver Id #**

If you still need help, please contact our web developer:
[Jonathan Hollins](#) / jhwebdesigner@yahoo.com / Subject: **Need Help Login Caregivers Portal**